

General Financial Information

The financial support of the school is shared by the entire parish community. Your tuition pays only part of the costs of educating your child(ren). It is our desire that all families qualify for the Stewardship rate of tuition. You qualify for this special rate by your regular Sunday Mass attendance at St. Christopher, your active involvement in the parish and school, and your Sunday Church offering averaging at least \$20.00 per week (\$1040 minimum between July 1 and June 30 of each year). If you choose to contribute to the Church monthly or in some time frame other than weekly, we ask you to place your empty envelope in the Sunday collection to indicate your presence at Mass. The fulfillment of Sunday offertory commitment as well as your presence at weekly Mass will be monitored to determine eligibility for the special Stewardship rate of tuition as well as for the reception of report cards and transfer records.

- ~ **Family and Student Tuition Information cards** will be mailed to all school families during the month of July. Completed cards should accompany initial tuition payment.
- ~ **A GIFT CARD CREDIT VOUCHER** must be issued to use scrip to pay tuition. Please see the Gift Card office for special redemption times for this purpose. Note: Families on monthly payment plans can redeem this toward August and January payments only.
- ~ **Financially, admission to school is dependent upon tuition payment.**
- ~ **Receipt of report cards and continued enrollment in school are determined by the following conditions:**
 - 1st Trimester report cards:**
 - 1) Monthly tuition payments are current through November
 - 2) Offertory commitment is fulfilled
 - Continued enrollment after February 1:**
 - 1) Monthly tuition payments are current through January
 - Other payment plans – Tuition is paid in full
 - 2nd Trimester report cards:**
 - 1) Monthly tuition payments are current through February
 - 2) Offertory commitment is fulfilled
 - End of year report cards for Grades 1-7:**
 - 1) Tuition paid in full
 - 2) Offertory commitment is fulfilled
 - Grade 8 End of year report cards and participation in 8th grade activities and graduation**
 - 1) Tuition paid in full
 - 2) Offertory commitment is fulfilled

There is limited assistance available for families with serious financial difficulty. These families may apply for financial consideration. All applications should be in writing to our tuition review committee no later than May 1. Parents seeking assistance will be mailed an application form which must be completed before a meeting is scheduled for them with the committee. Please be assured that these families will be treated with dignity, respect and confidentiality. Please keep in mind this applies only to families in grades k-7. Full tuition must be paid for Pre-kindergarten. Families receiving assistance are expected to use the Gift Card (Scrip) Program to reduce their tuition. Assistance is limited to families who qualify for the Special Stewardship rate.

Tuition Refund Policy: When a family enrolls and then withdraws, we are left with gaps which we must fill since provisions have already been made for that child. Therefore, in order to properly maintain our program, we must retain a portion of the tuition monies paid if the child does not remain in the school.

If a family withdraws from school before August 31st, 25% of the minimum required payment will be forfeited in addition to the registration fee of \$140. From September 1 through September 15th, 50% of the minimum required payment will be forfeited in addition to the registration fee of \$140. After September 15th, 100% of the minimum required payment will be forfeited in addition to the registration fee of \$140. With your cooperation, we hope that it will be unnecessary for the following amounts to be part of your tuition.

- * \$20 Request or receipt of Application for Monthly Payment Plan after June 30
- * \$25 Late charge if payment is not received by tuition nights
- * \$10 Monthly payment received after 10 day grace period (after 10th on month)
- * \$25 Check returned by bank

Please keep us informed of any unusual circumstances.